

INTERNATIONAL EXPERIENCE AND YOUR RESUME



SKILLS EMPLOYERS SEEK ON RESUMES

1. Problem-solving Skills
2. Ability to Work in A Team
3. Communication Skills (Written)
4. Leadership
5. Strong Work Ethic
6. Analytical & Quantitative Skills
7. Communication Skills (Verbal)
8. Initiative
9. Detail-Oriented
10. Flexibility & Adaptability

Source: Job Outlook 2018, National Association of Colleges and Employers

HOW DO I TALK ABOUT MY INTERNATIONAL EXPERIENCE?

BRAINSTORM POSSIBLE SKILLS DEVELOPED FROM YOUR EXPERIENCES ABROAD. FOR EXAMPLE:

- Lived with a host family or roommates who didn't speak English? *Communication Skills.*
- Flight got canceled while visiting another country? *Problem-solving Skills. Flexibility & Adaptability.*
- Had to plan, finance, and organize your trip? *Budgeting and Planning. Attention to Detail.*
- Travel a lot on your own? *Initiative. Independence.*

WWU STUDENTS HAVE COMMONLY CITED GAINING THE FOLLOWING SKILLS WHILE STUDYING ABROAD:

 **Communication Skills**

 **Flexibility & Adaptability**

 **Independence**

 **Attention to Detail**

 **Problem-solving Skills**

 **Initiative**

WHERE DO I PUT MY INTERNATIONAL EXPERIENCE?

IF YOU WERE STUDYING ABROAD, YOU CAN HIGHLIGHT YOUR EXPERIENCE UNDER "EDUCATION" ON YOUR RESUME:

EDUCATION	
Bachelor of Arts , Spanish, Western Washington University (WWU) Bellingham, WA	Expected June 2018
Academic Year Abroad , Academic Programs International Budapest, Hungary	Sept 2017 – June 2018

IF YOU HAVE MULTIPLE INTERNATIONAL EXPERIENCES AND ARE APPLYING FOR A POSITION THAT REQUIRES EXTENSIVE INTERNATIONAL EXPERIENCE:

INTERNATIONAL EXPERIENCE	
Semester Abroad , Universidad de Palermo Buenos Aires, Argentina <ul style="list-style-type: none">• Adapted successfully to Argentinian university culture and lifestyle• Communicated in Spanish with locals using culturally sensitive strategies• Initiated weekly cultural roundtable with other exchange students	Spring 2016
Mountain Science in the Peruvian Andes , WWU Cordillera Blanca, Peru <ul style="list-style-type: none">• Worked effectively as a team to collect samples while adapting to new climate• Communicated with locals to learn about the impacts of climate change despite language barriers	Summer 2017

IF YOU COMPLETED ANY INTERNATIONAL INTERNSHIPS, LIST YOUR INTERNATIONAL EXPERIENCE UNDER THE "EXPERIENCE" SECTION OF YOUR RESUME:

EXPERIENCE	
Administrative Intern , Paris, France <ul style="list-style-type: none">• Communicated effectively with clients using intermediate French language skills• Adapted to new work environment and cultural differences while maintaining close attention to detail in the workplace	Fall 2017

PRO TIP: LEAD WITH OUTCOMES AND ACCOMPLISHMENTS RATHER THAN DUTIES, AND LOOK BACK AT THE JOB'S DESCRIPTION FOR HELP DESCRIBING YOUR POSITION.

KNOW YOUR ON-CAMPUS RESOURCES

CAREER SERVICES CENTER | OLD MAIN 280
(360)-650-3240 | WWU.EDU/CAREERS | CAREERS@WWU.EDU

The career services center offers 1-on-1 counseling, mock interviews, special events and more!

EDUCATION ABROAD | MILLER HALL 208
(360)-650-3298 | STUDYABROAD.WWU.EDU | EDABROAD@WWU.EDU

Check the [Education Abroad](#) website for upcoming returnee events!